



Republic of the Philippines  
Department of Education  
Negros Island Region  
SCHOOLS DIVISION OF SAGAY CITY

April 28, 2026

**DIVISION MEMORANDUM**  
NO. **298**, S. 2026

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 289, s. 2026 RE 2<sup>nd</sup> USER  
ACCEPTANCE TESTING OF ASSET MANAGEMENT SYSTEM**

To: Asst. Schools Division Superintendent  
Chief Education Supervisor, CID & SGOD  
All Public Schools District Supervisors  
Public School Heads (Elementary & Secondary)  
All Others Concerned

1. In reference to Division Memorandum No. 289, s. 2026, regarding the conduct of the 2nd User Acceptance Testing (UAT) for the Asset Management System originally scheduled on April 29, 2026, for all Supply Office personnel and School Property Custodians to be held in two batches at the Division Conference Room, please be informed that the said activity is hereby **rescheduled to May 21, 2026**. This adjustment is made to allow sufficient time for the resolution of identified issues in some system modules.
2. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.
3. For information and compliance.

**DANNIE CLARK M. UGUIL**  
Assistant Schools Division Superintendent  
Officer In-charge  
Office of the Schools Division Superintendent

To be indicated in the Perpetual Index  
under the following subjects:

Asset Management System (AMS) LOCALIZED SYSTEM

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**Address:** Sitio Chloe, Barangay Rizal, Sagay City, Negros Occidental 6122  
**Email Address:** sagay.city001@deped.gov.ph  
**Website:** <https://depedsagay.com>