



Republic of the Philippines
Department of Education
Negros Island Region
SCHOOLS DIVISION OF SAGAY CITY

April 22, 2026

DIVISION MEMORANDUM

No. 286, s. 2026

**EXTENSION OF THE DIVISION DEADLINE FOR THE SUBMISSION OF
RPMS / PMES OPCR/PCR/PCR UNDER THE RPMS FOR SCHOOL-BASED
TEACHING, TEACHING-RELATED, NON-TEACHING,
AND SCHOOL ADMINISTRATION PERSONNEL**

To: Assistant Schools Division Superintendent
Chief Education Supervisors- CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to **Division Memorandum No. 236, s. 2026** (*Performance Management Process for SY 2025–2026 under the Results-Based Performance Management System [RPMS]: Implementation of OPCR/PCR/PCR for School-Based Teaching, Teaching-Related, Non-Teaching, and School Administration Personnel*) and **Division Memorandum No. 237, s. 2026** (*Dissemination of the Guidance in the Implementation of the Performance Management and Evaluation System [PMES] for Teachers for SY 2025–2026*), and in consideration of the participation of School Heads in *National Association Conferences*, the deadline for the submission of OPCR of School Heads is hereby extended to **May 8, 2026**.
2. The revised Division deadline for the submission of teachers' PCR to the Schools Division Office (SDO) is **May 29, 2026**. For Schools without Master Teachers, the deadline for submission to the SDO is **May 22, 2026**.
2. In line with the policy on **Complete Staff Work (CSW)**, all concerned personnel are expected to submit complete documentary requirements, including Means of Verification (MOVs), corresponding accomplishment reports, and applicable Work and Financial Plans.
3. This Office reaffirms its commitment to equity and inclusivity. No form of discrimination shall be tolerated in the conduct and recognition of this process, regardless of age, school assignment, gender, civil status, disability, religion, or any other personal circumstance, in adherence to the principles of equal opportunity.
4. Immediate and wide dissemination of, and compliance with this Memorandum is desired.

DANNIE CLARK M. UGUIL, CESE
OIC - Schools Division Superintendent



Enclosure : As stated
Reference : **DepEd Order No. 002, s. 2015**
No. of Pages : 1

To be indicated in the Perpetual Index under the following subjects
Performance Management