



Republic of the Philippines
Department of Education
 Negros Island Region
SCHOOLS DIVISION OF SAGAY CITY

DIVISION MEMORANDUM

No. 311, s. 2025

APR 30 2026

RESUMPTION OF THE LEADERSHIP ENHANCEMENT PROGRAM (PRIME PHASE 2) FOR HEAD TEACHERS AND TEACHERS-IN-CHARGE

To: Asst. Schools Division Superintendent
 Chief Education Supervisors – CID and SGOD
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. The Schools Division Office of Sagay City, through the Human Resource Development Section shall resume the previously postponed **Leadership Enhancement Program—Preparation and Readiness in Management and Education (PRIME) Leadership Program Phase 2**—for Head Teachers and Teachers-in-Charge on May 5–8, 2026, at the SDO Sagay City Conference Room.
2. Enclosed are the list of participants, schedule and facilitators for the entire duration of the review.
3. Expenses relative to this activity shall be on a self-provision basis.
4. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion, or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.
5. Immediate and wide dissemination of this Memorandum is desired.

DANNIE CLARK M. UGUIL
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Schools Division Superintendent

Enclosure : As stated
 Reference : None
 Allotment : N/A
 No. of Pages: _____

To be indicated in the **Perpetual Index** under the following subjects:

TRAINING SCHOOL LEADERS PPSH

FN: DCD/JBA/HRD/SGOD



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(Enclosure No. 1 to Division Memorandum No. 311, s. 2026)

List of Participants

1. Aguipto, Jelyn
2. Alberio, Roy
3. Aloquina, Danilo
4. Arevalo, Mesiel
5. Belacas, Leonora
6. Benignos, Jilmore
7. Cubio, Ma. Eunice
8. Dela Cruz, Hersie
9. Doletin, Decelyn
10. Ensepedo, Rey
11. Flores, Bonifacio
12. Flores, Roberto Jr.
13. Gansan, Juliet
14. Garganera, Jonnah
15. Gargar, Almie
16. Gaurana, Mary Grace
17. Gometon, Sharon Rose
18. Hautea, Suelyn
19. Hermosa, Arnel
20. Huervana, Reynaldo
21. Jonota, Ruby
22. Juanico, Catherine
23. Juanico, Julius
24. Logatiman, Nenita
25. Lopez, Ramelo
26. Lunanon, Gillyn
27. Martorillas, Arman
28. Martorillas, Rey
29. Melo, Daryl
30. Mendoza, Merlie
31. Opena, Lito
32. Ortega, Jocelyn
33. Parcon, Rosena
34. Pasamanero, Aroebelle Pearl
35. Pascual, Roxanne
36. Prado, Rhea
37. Rublico, Haide
38. Sanipa, Ronnie Boy
39. Solivio, Dennis
40. Victor, John Argiel
41. Villacampa, Maricris
42. Villaceran, Brian
43. Villanueva, Jeanelyn
44. Villar, Amie Rose



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(Enclosure No. 2 to Division Memorandum No. 311, s. 2026)

SCHEDULE, TOPICS & FACILITATORS		
DATE	TOPICS	FACILITATORS
May 5, 2026 (AM)	DOMAIN 1. LEADING STRATEGICALLY 1	Ronnel Malundo- Leader Edmar Baluardo Marilyn B. Gamboa, PhD. Josie R. Rebusquillo
May 5, 2026 (PM)	DOMAIN 2. MANAGING SCHOOL OPERATIONS AND RESOURCES	Jaypee Santillan -Leader Rhodora Desamparado Louiene Grace Macatual
May 6, 2026	DOMAIN 3. FOCUSING ON TEACHING AND LEARNING	Wilyln Montano- Leader Al Tayoba Regilee Flores Princess Herney Basa Irish Therese Ubamos
May 7, 2026	DOMAIN 4. DEVELOPING SELF AND OTHERS	Joe Arvy Natan- Leader April Joy Cegayle Fergem Anne Flores Juvy Ann Jadloc Rhodora Desamparado
May 8, 2026	DOMAIN 5. BUILDING CONNECTIONS	Jerson Donasco- Leader Josette P. Balandra, PhD.