



Republic of the Philippines
Department of Education
 NEGROS ISLAND REGION
 SCHOOLS DIVISION OF SAGAY CITY

DIVISION MEMORANDUM


No. 0374 s. 2026

JUN 03 2026

MONITORING AND EVALUATION OF SCHOOL READINESS AND OPENING OF CLASSES FOR SCHOOL YEAR 2026-2027

To: Assistant Schools Division Superintendent
 Chief Education Supervisors – CID & SGOD
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 All others concerned

1. Pursuant to DepEd Order 009, s. 2026 entitled *Guidelines on the Implementation of the Three-Term School Calendar in Basic Education*, the school year shall formally open on June 8, 2026 and end on April 8, 2027. All the schools shall ensure the readiness of classroom, learning materials, teaching personnel, and shall conduct activities as provided by the above-mentioned school calendar. Hence, this office announces the conduct of **monitoring and evaluation on the school readiness and the opening of classes for SY 2026- 2027** on June **8-10, 2026**.
2. This activity aims to:
 - a. assess the readiness of schools for the opening of classes;
 - b. ensure compliance with DepEd policies and standards;
 - c. identify areas needing improvement and provide necessary support;
 - d. promote the "Oplan Balik Eskwela" initiative to facilitate a smooth and organized school opening; and
 - e. establish the OBE PAAC to address concerns and provide assistance to stakeholders.
3. The monitoring and evaluation will cover areas, including but not limited to the following:
 - a. Enrolment
 - b. Class schedule and teachers loading
 - c. Physical facilities and infrastructure
 - d. Learning materials and resources
 - e. Teacher readiness and professional development
 - f. Implementation of "Oplan Balik Eskwela" and OBE PAAC
 - g. Conduct of Brigada Eskwela
4. Enclosed to this Memorandum are the DFTAT/QATAME Team composition, school assignment, and M&E tools to be used (*Enclosure 1,2,&3*). Division Monitors shall attend the flag ceremony of their school assignment.
5. It is understood that in the conduct of this activity, there shall be no discrimination of participants on account of age, school, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equal opportunity.
6. Immediate and widest dissemination of this Memorandum is desired.


DANNIE CLARK M. UGUL, CESO VI
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent



Number of pages including this document:
 Encl: As stated

References: DepEd Order 009, s. 2026
 To be indicated in the perpetual index

Under the following subjects:

MONITORING EVALUATION
 sgod/SMME



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Enclosure No. 1 of Division Memorandum No. 374, s. 2026

**DIVISION FIELD TECHNICAL ASSISTANCE TEAM/
MONITORING AND EVALUATION TEAM**

Division Monitors	Assigned School for the Flag Ceremony
Alma M. Mirasol, PhD	Ma. Lopez Elementary School
Araceli A. Craus, PhD	Josebio Lopez Gonzaga Elementary School
Glendame E. Flores	Ricardo Gamboa Elementary School
Marilyn B. Gamboa	Gil Lopez Elementary School
Benjie D. Bautista	Bulanon Farm School
Glenn Pedelo	Vito Elementary School
Richard T. Rubin	Sagay National High School
Brenda Dina Labangco	Sagay National High School
Glenda S. Tan	Eusebio Lopez Memorial Integrated School
Jonel S. Mañale	Lopez Jaena ES
Eleanor Y. Lo	Bato Central ES
Benito B. Aquino	Maquiling ES
Analie V. Buhayan	Bato National High School
Romeo B. Santillan	Sagay City Farm School
Marlon C. Dublin	Eco-Zone Farm School
Marlon L. Solivio	Tu-ong Elementary School
Cesar C. Demafiles	Ma. Lopez Elementary School
Feliciano Mercurio	Ma. Lopez Elementary School
Jordan T. Beleganio	Jose B. Puey Sr. Elementary School
Salvacion D. Enso	Jose B. Puey Sr. Elementary School
Cynthia Rose Tividad	Filomeno Pascual Elementary School
Decelyn Doletin	Sagay City Senior High School
Josette P. Balandra	Old Sagay National High School
Aroebelle Pearl L. Pasamanero	Raymundo Tupas Elementary School
Junmarl Alconga	Fabrical Elementary School
Lisette Grace Cabalang	General Luna Elementary School
Dr. Rizza Faye Barcenilla	Elia T. Canoy Elementary School
James Sabio	Bato National High School
Princess Harney Basa	Alfredo Maranon Sr Elementary School and
Rey Mark Jade	SOF
Jerald Maglantay	Trinidad Lopez De Gonzaga NHS

Enclosure No. 2 of Division Memorandum No. _____, s. 2026



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OPENING OF CLASSES MONITORING AND EVALUATION TOOL

School: _____ District: _____ School Year: _____
 School Head: _____ Date of Monitoring: _____
 Curriculum Offering: ___K-6 ___JHS ___SHS

A. QUANTITATIVE DATA

Total Enrolment <i>(based on Form 3)</i>	Actual Attendance <i>(as of June 8, 2026)</i>	Remarks <i>(Reasons in the variance)</i>

B. QUANTITATIVE DATA

Indicators	Findings		MOVS	Remarks
	Evident	Not Evident		
1. "Opening of classes" advocacy materials are posted in conspicuous areas.			"Welcome Back" streamers, Tarpaulin, Poster	Enrolment area
2. Late enrollees are accommodated.			CBE-Help desk	
3. Learners and parents' queries on enrolment are responded.			Approved master class program	
4. The master class program is in place based on the three-term calendar.			LIS encoding	
5. Enrollment Quick Count Facility is updated.			Observation	
6. The school ground is clean, organized, and safe or free from obstruction/hazards.			School vicinity map/ signages/hotlines/ logbook	
7. School vicinity map, signages, hotlines logbooks for safety/emergency/ security concerns are displayed.			Approved teachers' class program, learners' class schedule, class list	
8. Teachers' class program, learners' class schedule and class list are disseminated and posted at the entrance door.			Functional Electricals fans, lights, stat arrangement/plan	
9. Classrooms are well-lighted, well-ventilated, and well-organized.				
10. Presence of first aid kit,				
11. Provisions of trash bins/garbage receptacle with labels			Trash bins/garbage receptacles	
12. ILAW, BOW and assessment tools are ready to use.			DLL/DLP/BOW/ Assessment Tools	
13. Instructional supervision plan is in place.			Approved IS plan	
14. Teachers conduct the opening block activities <i>(indicated in DO 009, s. 2026)</i>			Prepared materials for the activities	

1. Challenges/ issues encountered

2. Identified Best Practices

3. Suggestions/Recommendations

Monitored by:

Signature over printed name

Conforme:

Signature over printed name